

 काशी हिन्दू विश्वविद्यालय BANARAS HINDU UNIVERSITY <small>AN INSTITUTION OF NATIONAL IMPORTANCE ESTABLISHED BY AN ACT OF PARLIAMENT</small> (Advertisement No - 10/2022-2023) (Non-teaching posts under Group 'A' & 'B')	Tel. : 0542-2368781 Email : recruitment@bhu.ac.in Website: www.bhu.ac.in/rac Online Application Only
	IMPORTANT DATES: Last Date for Online submission of Application form and Application Fee payment: 03.05.2023 upto 5:00 p.m. Last date for submission of downloaded application form along with the enclosures: 06.05.2023 upto 5.00 p.m.

A non-refundable Application Fee of Rs. 1000/- shall be paid online by the candidates of UR, EWS and OBC categories for Group 'A' posts and Rs. 500/- by the candidates of UR, EWS and OBC categories for Group 'B' Non-teaching. No application fees shall be charged from the candidates of SC, ST, PwDs categories and women candidates. The application fee is to be paid through the payment gateway in online application through Internet Banking/Debit Card/Credit Card/UPI.

APPLICATIONS are invited from the *Indian Citizens*, for Non-teaching posts under Group 'A' & 'B' Sectors in the University as per the Pay matrix indicated below. Candidates who had applied against the Advt. No. 03/2016-2017 and Advt. No. 06/2018-2019 are required to apply again if their post is re-advertised. Please see details in the NOTE.

The application has to be filled online on the www.bhu.ac.in/rac. The downloaded hardcopy should be submitted to the Office of the Registrar (Recruitment and Assessment Cell), Banaras Hindu University, Varanasi – 221005.

Group	Post Codes	Level	Pay in Pay Matrix	Group	Post Codes	Level	Pay in Pay Matrix
Group-A	20298, 20299, 20301, 20302, 20303	12	78,800 (78,800-2,09,200)	Group-B	3112, 3207	7	44,900 (44,900-1,42,400)
	20300, 30541	11	67,700 (67,700-2,08,700)		4379, 40001	6	35,400 (35,400-1,12,400)
	30226, 30538, 30539, 30540, 30542	10	56,100 (56,100-1,77,500)				

Sectors/Units	Post Code	Name of the Post	No. of Posts					
			UR	EWS	SC	ST	OBC	PwBDs*
Administrative Sector	20298	Deputy Registrar	3				1	
	30538	Assistant Registrar	2		2		1	
	20299	Internal Audit Officer	1					
	30539	Assistant Audit/Accounts Officer	1					
University Works Department/ Sir Sunderlal Hospital	20300	Executive Engineer (Civil)	1					
	3112	Assistant Engineer (Civil)	3					
	3207	Assistant Engineer (Electrical)	2				1	
	4379	Junior Engineer (Civil)	3			1	1	
	40001	Junior Engineer (Electrical)	2					
Computer Centre/ICT Sector	20301	System Manager	1					
	20302	Senior Maintenance Engineer	1					
	30226	System Programmer	1					
Sir Sunderlal Hospital / Centenary Super Specialty Complex, S.S. Hospital / Trauma Centre, IMS / RGSC, Barkachha, Mirzapur	20303	Chief Nursing Officer	1					
	30540	Dy. Nursing Superintendent	1				1	
	30541	Nursing Superintendent	2					
	30542	Medical Officer	12	2	2	3	6	02

*LD=Locomotor Disabilities: OA, OL, AAV, Dw, LC (OA, OL)
(OA=One Arm, OL=One Leg, AAV=Acid Attack Victims, Dw=Dwarfism, LC=Leprosy Cured)

NOTE:

- Those candidates who have applied against earlier **Advt. No. 03/2016-2017** (Post Code-3372), **Advt. No. 06/2018-2019** (Post Codes-3112, 3207, 3209, 4379, 30221, 30222, 30223, 30224, 30225 & 30226) are required to apply afresh, but need not pay the application fee. Their eligibility and other terms and conditions shall be considered on the last date of submission of application of the said advertisement. The candidature of candidates who fail to apply afresh will not be considered.

2. Those candidates who had applied against earlier **Advt. No.06/2018-2019** for the post of Medical Officer under Post Codes-**30223** (UR-03, SC-01, OBC-01), Sir Sunderlal Hospital, **30222** (UR-01), Trauma Centre. IMS, **30221** (ST-01), RGSC, Barkachha, Mirzapur, are informed that the earlier post codes have been merged into new Post Code-**30542**.
3. Those candidates who had applied against earlier **Advt. No.06/2018-2019** for the post of Deputy Nursing Superintendent under Post Code-**30224** (UR-01) and the post of Nursing Superintendent under Post Code-**30225** (UR-01) are informed that the earlier post code has been merged with Post Code-**30540** for the post of Deputy Nursing Superintendent and Post Code-**30541** for the post of Nursing Superintendent respectively.
4. Those candidates who had applied against earlier **Advt. No.06/2018-2019** for the post of Assistant Engineer (Electrical) under Post Code-**3207** (UR-01) for UWD and the post of Assistant Engineer (Electrical) under Post Code-**3209** (UR-01) for Sir Sunderlal Hospital are informed that both the post codes have been merged under Post Code-**3207**.
5. Those candidates who have applied against earlier Advt. No.03/2016-2017 for the post of Assistant Registrar under Post Code-**3372** (SC-01), Administrative Sector are informed that earlier post code has been merged with Post Code-**30538**.
6. Positions advertised may be filled through direct recruitment or through deputation at sole discretion of the University.

Name of the Post	Pay Level	Essential/Desirable Qualification
DEPUTY REGISTRAR	Level - 12	<p>E.Q.:</p> <p>(i) Master's degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed.</p> <p>(ii) Minimum of 05 Years administrative experience as Assistant Registrar or in equivalent post in the Pay Level 10 and above.</p> <p>Deputation: Officers holding analogous posts on regular basis or with minimum of 05 years regular service in Pay Level 11 or with eight years regular service in Pay Level 10 in the Central/State Government, Universities and other autonomous organisations.</p>
ASSISTANT REGISTRAR	Level – 10	<p>E.Q.: Master's Degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed.</p> <p>D.Q.: (i) Degree in Management/LL.B. or CA; (ii) Minimum experience of 03 years in Govt./Semi Govt./ PSU/reputed Autonomous organization.</p>
INTERNAL AUDIT OFFICER	Level – 12	<p>Deputation:</p> <p>Officers belonging to Audit and Accounts Services or other similar organized Accounts Services in Central / State Govt., holding analogous posts on regular basis OR with minimum 03 years regular service in Level 11 or equivalent in the area of Audit and Accounts in any Govt. Department/ Autonomous Bodies OR with minimum of 05 years regular service in Level 10 or equivalent in the area of Audit and Accounts in any Govt. Department/ Autonomous Bodies.</p>
ASSISTANT AUDIT/ACCOUNTS OFFICER	Level – 10	<p>Deputation: Officers working in the Central Government or State Government or Union Territories Administration or Public Sector Unit or reputed Autonomous Bodies.</p> <p>(i) Holding analogous post on regular basis in the parent cadre or department; or</p> <p>(ii) with 02 years of regular service in Level-9 or equivalent; or</p> <p>(iii) with 07 years of regular service in Level-8 or equivalent;</p>

Name of the Post	Pay Level	Essential/Desirable Qualification
EXECUTIVE ENGINEER (CIVIL)	Level – 11	<p>(iv) Minimum 05 years of experience in Finance/Accounts/Audit.</p> <p>E.Q.:</p> <p>(i) First Class Bachelor's degree in Civil Engineering from a recognised Institute/ University OR passed in first class Section A & B Examinations of the Institution of Engineers (India).</p> <p>(ii) Minimum experience of 08 years as Assistant Engineer OR Minimum experience of 05 years as Assistant Executive Engineer, from CPWD/State Government PWD services or similar organized services/Semi Government/ PSU/ Statutory or Autonomous organization/ University System or reputed private organizations with an annual turnover of at least Rs.200/- Crores.</p> <p>D.Q.:</p> <p>(i) Experience in construction of projects of multi-storey buildings and have experience in planning/ estimation/ measurement/ tendering as per the CPWD/ PWD norms. Good knowledge of CPWD manuals, preparations/checking of estimates, drawings, structural details, bill of quantities, substitute/deviation items statements and other associated issues related with building and constructions.</p> <p>(ii) Knowledge of Computer Aided Design (CAD) and Project Management tools/software.</p> <p>Deputation: Officers holding analogous post or as Assistant Executive Engineer (Level-10) with minimum experience of 03 years OR as Assistant Engineer (Level-7) with minimum experience of 05 years, in the CPWD/ State Government PWD services or similar organized services/ Semi Government/ PSU/ Statutory or Autonomous Organisation/ University System.</p>
ASSISTANT ENGINEER (CIVIL)	Level – 7	<p>E.Q.:</p> <p>(i) First Class Bachelor's degree in Civil Engineering from a recognised Institute/ University OR Passed in First Class Section A & B Examinations of the Institution of Engineers (India).</p> <p>(ii) Minimum experience of 03 years in the relevant field as Junior Engineer (Civil) or equivalent in CPWD/State Government PWD services or similar organized services/ Statutory or Autonomous organization/ University System or reputed private organizations with an annual turnover of at least Rs.200/- Crores.</p> <p>D.Q.:</p> <p>(i) Experience in construction of projects of multi-storey buildings and have experience in planning/ estimation/ measurement/ tendering as per the CPWD/ PWD norms. Good knowledge of CPWD manuals, preparations/checking of estimates, drawings, structural details, bill of quantities, substitute/deviation items statements and other associated issues related with building and constructions.</p> <p>(ii) Knowledge of Computer Aided Design (CAD) and Project Management tools/software.</p> <p>Deputation: Officers holding analogous post (Level-7) OR Minimum experience of 03 years as Junior Engineer (Level-6) in the CPWD/ State Government PWD services or similar organized services/ Semi Government/ PSU/ Statutory or Autonomous Organisation/ University System.</p>

Name of the Post	Pay Level	Essential/Desirable Qualification
ASSISTANT ENGINEER (ELECTRICAL)	Level – 7	<p>Age Limit: Preferably below45 years</p> <p>E.Q.:</p> <p>(i) First Class Bachelor’s Degree in Electrical Engineering from a recognised Institute/ University or equivalent OR Passed in First class Section A & B Examinations of the Institution of Engineers (India).</p> <p>(ii) Minimum experience of 03 years in the relevant field as Junior Engineer (Electrical) or equivalent in CPWD/State Government PWD services or similar organized services/ Statutory or Autonomous organization/ University System or reputed private organizations with an annual turnover of at least Rs.200/- Crores.</p> <p>D.Q.:</p> <p>(i) Experience in construction of projects of multi-storey buildings and have experience in planning/ estimation/ measurement/ tendering as per the CPWD/ PWD norms. Good knowledge of CPWD manuals, preparations/checking of estimates, drawings, electrical details, bill of quantities, substitute/deviation items statements and other associated issues related with building and constructions.</p> <p>(ii) Knowledge of Computer Aided Design (CAD) and Project Management tools/software.</p> <p>Deputation: Officers holding analogous post (Level-7) OR minimum experience of 03 years as Junior Engineer (Level-6) in the CPWD/ State Government PWD services or similar organized services/ Semi Government/ PSU/ Statutory or Autonomous Organisation/ University System.</p> <p>Age Limit: Preferably below45 years</p>
JUNIOR ENGINEER (CIVIL)	Level – 6	<p>E.Q.: First Class Bachelor’s degree in Civil Engineering from a recognised Institute/ University with minimum one year experience in relevant field OR Passed in First class Section A & B Examinations of the Institution of Engineers (India) with minimum one year relevant experience.</p> <p style="text-align: center;">OR</p> <p>First Class Diploma in Engineering (Civil) and minimum experience of 03 years in relevant field in CPWD / State PWD or Similar Organised Services / Statutory or Autonomous Organisations / Central / State Universities / Autonomous Institutions or reputed Private construction company with an annual turnover of at least Rs.200/- Crores.</p> <p>D.Q.:</p> <p>(i) Experience in construction of projects of multi-storey buildings and have experience in estimation/ measurement/ tendering as per the CPWD/ PWD norms.</p> <p>(ii) Knowledge of Computer Aided Design (CAD) and Project Management tools/software. Age Limit: 35 years</p>
JUNIOR ENGINEER (ELECTRICAL)	Level – 6	<p>E.Q.: First Class Bachelor’s degree in Electrical Engineering from a recognised Institute/ University with minimum one year experience in relevant field OR Passed in First class Section A & B Examinations of the Institution of Engineers (India) with minimum 01 year relevant experience.</p> <p style="text-align: center;">OR</p> <p>First Class Diploma in Engineering (Electrical) and minimum experience of 03 years in relevant field in CPWD / State PWD or Similar Organised Services / Statutory or Autonomous Organisations / Central / State Universities / Autonomous Institutions or reputed Private construction company with an</p>

Name of the Post	Pay Level	Essential/Desirable Qualification
		<p>annual turnover of at least Rs.200/- Crores.</p> <p>D.Q.:</p> <p>(i) Experience in construction of projects of multi-storey buildings and have experience in estimation/ measurement/ tendering as per the CPWD/ PWD norms.</p> <p>(ii) Knowledge of Computer Aided Design (CAD) and Project Management tools/software.</p> <p>Age Limit: 35 years</p>
SYSTEM MANAGER	Level - 12	<p>E.Q.: B.E./B.Tech. in Computer Science & Engineering/Electronics Engineering/Information Technology/ M.Sc. Computer Science/ MCA with at least 55% of marks and minimum experience of 09 years in extensive programming and system management from a recognized Public/PSU/Private organization. OR</p> <p>M.Tech. (Computer Science & Engineering/ Electronics Engineering /Information Technology) with 55% of marks and minimum experience of 08 years in extensive programming and system management from a recognized Public/PSU/Private organization.</p> <p>Deputation: An officer of Central Government, State Government, Union Territories, Autonomous/ Statutory Organizations, PSUs, Universities or recognized Research Institutions holding the analogous post in Information Communication Technology (ICT) and pay in parent cadre. OR</p> <p>Having a minimum experience of 05 years in Information Communication Technology (ICT) in the above mentioned organization in Pay Level-10 / 11 or equivalent on regular basis in parent cadre or department.</p>
SENIOR MAINTENANCE ENGINEER	Level - 12	<p>E.Q.: B.E./B.Tech. in Computer Science & Engineering/Electronics Engineering/ Information Technology/M.Sc. Computer Science/MCA with at 55% marks with relevant work experience of minimum 09 years. OR</p> <p>M.E./M.Tech. in Computer Science & Engineering/Electronics Engineering/Information Technology with relevant work experience of minimum 08 years.</p> <p>Experience: Experience should be at appropriate level in industry / University level Computer Centre/Facility in the areas of servers' configuration, storage systems, backup systems, Linux/Unix Software Engineering, Design and Validation, Databases, Computer Networks from a recognized Public/PSU/Private organization.</p> <p>Deputation: An officer of Central Government, State Government, Union Territories, Autonomous/ Statutory Organizations, PSUs, Universities or recognized Research Institutions holding the analogous post in Information Communication Technology (ICT). OR</p> <p>Having a minimum 05 years of work experience in Information Communication Technology (ICT) in the above mentioned organization in Pay Level-10 / 11 or equivalent on regular basis in parent cadre or department.</p>

Name of the Post	Pay Level	Essential/Desirable Qualification
SYSTEM PROGRAMMER	Level – 10	<p>E.Q.:</p> <p>(i) B.E./B.Tech. in Computer Science & Information Technology/ Electronics Engineering/ M.Sc. Computer Science/MCA with at least 55% of marks.</p> <p>(ii) Minimum experience of 05 years in programming languages like C/C++/JAVA etc. databases: MySQL/ORACLE with PHP etc. Foundations and practices under WINDOWS/LINUX/UNIX platforms from a recognized Public/PSU/Private organization.</p> <p style="text-align: center;">OR</p> <p>(i) M.E./M.Tech. in Computer Science/ Information Technology/ Electronics & Communication with at least 55% of marks.</p> <p>(ii) 03 years programming experience in languages like C/C++/JAVA etc. databases: MySQL/ORACLE with PHP etc. Foundations and practices under WINDOWS/LINUX/UNIX platforms from a recognized Public/PSU/Private organization.</p> <p>Deputation: An officer of Central Government, State Government, Union Territories, Autonomous/ Statutory Organizations, PSUs, Universities or recognized Research Institutions holding the analogous post in Information Communication Technology (ICT) and pay in parent cadre .</p>
CHIEF NURSING OFFICER	Level – 12	<p>E.Q.: M.Sc. (Nursing) with a minimum experience of 18 years of which 5 years in teaching & administration in a recognized Nursing college and 5 years in Clinical management experience in a minimum 500 bedded recognized hospital.</p>
NURSING SUPERINTENDENT	Level – 11	<p>E.Q.: M.Sc. (Nursing) from a recognized Nursing College with a minimum experience of 15 years from a recognized College/Hospital (minimum 500 beds), of which, minimum 03 years should be in Clinical management/teaching experience.</p> <p style="text-align: center;">OR</p> <p>B.Sc. (Nursing) from a recognized Nursing College with a minimum experience of 18 years from a recognized College/Hospital (minimum 500 beds), of which, minimum 03 years should be in Clinical management/teaching experience.</p>
DEPUTY NURSING SUPERINTENDENT	Level – 10	<p>E.Q.: M.Sc. (Nursing) with a minimum experience of 10 years in a recognized Hospital (a minimum 500 beds), of which, minimum 03 years should be in Clinical Management/Teaching experience from a recognized Hospital/ College.</p> <p style="text-align: center;">OR</p> <p>B.Sc. (Nursing) with a minimum experience of 12 years in a recognized Hospital (a minimum 500 beds), of which, minimum 02 years should be in Clinical Management/Teaching experience from</p>

Name of the Post	Pay Level	Essential/Desirable Qualification
		a recognized Hospital/ College.
MEDICAL OFFICER	Level – 10	<p>E.Q.: MBBS with minimum 02 years of clinical experience (after completion of mandatory internship).</p> <p>D.Q.: Preference would be given to MD/MS/DNB in General Medicine/ General Surgery/ Obstetrics & Gynaecology/ Anaesthesiology/ Critical Care from a recognized Medical College/National Board recognized Hospital.</p> <p>Age Limit: 45 years</p>

General Instructions to the Candidates

1. Online mode of submission of application form shall be essential followed by submission of downloaded hard copy with all enclosures.
2. Applicants shall first register on the Recruitment & Assessment Cell portal on the BHU website, after which, they can fill up the prescribed electronic application form online.
3. Separate applications shall be submitted for different positions.
4. Digital passport size photograph and signature in JPEG format not exceeding 50 kb each in file size will be required for uploading while filling the online application.
5. Incomplete applications will not be considered and will be REJECTED.
6. While filling the online application, if your browser closes unexpectedly or if you are logged out, please use the login information sent to your email to login again.
7. In case of any technical problems faced while filling online application, please send an email to recruitment@bhu.ac.in.
8. There are several tabs in your application. After filling all tabs, the candidate can finally submit his/her application. **Please note that you cannot make any changes after final submission of application form, so before submission please ensure that all the entries made in the online application form are correct.**
9. After successful submission, the candidates will be directed to the payment gateway for online payment of application fee, if applicable.
10. For drawing equivalence of pay level for applicants from institutions other than Govt. organizations, the gross monthly emoluments drawn by the applicant should not be less than the initial basic salary of concerned pay level.
11. For Group 'A' positions, the University may conduct a written test for short-listing of candidates. Further interaction/presentation may also be conducted, if required, for further short-listing. The candidates finally short-listed will be called for interview.
12. For Group 'B' & 'C' positions, the University shall conduct a written test. Further, Skill or Physical test shall also be conducted for the candidates short-listed from the written test.
13. Short listed candidates for each post will be called for verification of the original documents.
14. Mere eligibility will not entitle any candidate for being called for the interview.
15. The University may verify the antecedents or documents submitted by a candidate at any time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidate are found fake or the candidate has furnished any false information or has suppressed any information, then his/her service shall be terminated.
16. **The University reserves the right to withdraw any advertised post(s)** at any time without giving any reason. Any consequential vacancy arising at the time of selection may also be filled up from the available candidates. The University may, at its discretion, fill up any future vacancy out of available candidates. The number of posts is thus open to change. The University may also draw a panel out of the available candidates to fill up any future vacancy during the validity of the panel. The University may relax/review the qualification/ experience and age limit at its discretion at any stage in case of candidates with exceptional merit.
17. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the University reserves the right to modify/withdraw/cancel any communication made to the candidate.
18. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the University shall be final.
19. Applicants who are in employment should route their application through proper channel or should submit a "No Objection Certificate" from the employer prior to the interview/selection process, failing which they may not be considered further.
20. Canvassing in any form will be a disqualification.
21. No interim correspondence shall be entertained.
22. If a suitable candidate in the advertised category of specially-abled person is not available, then the post may be filled with other identified categories of specially-abled candidates available to the extent of the required number of their reserved posts.

23. **Age relaxation and Concession:(i)** Reservation, relaxations and concessions for SC/ST/OBC/PwBDs candidates will be applicable in accordance with reservation policy of the Govt. of India.**(ii)** Period spent on working against any post in the project/scheme or on contract/daily wage basis in BHU including broken period of service rendered as indicated above may also be taken into account for the purpose of age relaxation for appointment to the posts in Group-B in regular establishment provided that one stretch of such service is for more than six months. **(iii)** No age bar for permanent employees of the BHU for Group-B posts only. **(iv)** Age relaxation to Ex-Servicemen shall be applicable as per GoI rules.
24. The eligibility of the candidate will be determined as on the last date of submission of application in the Recruitment & Assessment Cell, Holkar House, BHU, Varanasi, i.e., **06.05.2023**
25. Please visit our website: **www.bhu.ac.in/rac/non-teaching** for application form, details of qualifications and other instructions in this regard.
26. The applications are invited through online mode. **The downloaded application form along with the enclosures must be sent to the Office of the Registrar, Recruitment & Assessment Cell, Holkar House, BHU, Varanasi -221005 (U.P.) on or before 06.05.2023**

Additional Instructions to candidates applying through deputation basis:

27. The candidates in the service of Central / State Government, Autonomous, PSU organizations may apply through proper channel. However, an advance copy of the application may be submitted online.
28. Appointments on deputation shall be made as Deputy Registrar, Internal Audit Officer, Assistant Audit/Accounts Officer, Executive Engineer (Civil), Assistant Engineer (Civil/Electrical), Senior Maintenance Engineer, System Manager, System Programmer, etc. (as the case may be).
29. Candidates are expected to have at least an overall grading of "Very Good" in the past five APARs starting from 2017-18.
30. Appointments shall be made on a deputation basis, as per Government of India norms.
31. In the case of Internal Audit Officer, the application of such officials/candidates will be considered which are routed through proper channel and are accompanied by (i) Photocopies of ACRs for the last 5 years attested on each page, (ii) Vigilance clearance certificate, (iii) Integrity certificate, (iv) A certificate from the controlling officer to the effect that they can be spared immediately in the event of selection.

Dated: 04.04.2023

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